

TERMS & CONDITIONS - COINEX 2011

Please read carefully before signing your application form

1. APPLICATIONS with a completed booking form must be sent to the General Secretary, BNTA Ltd, PO Box 2, Rye, East Sussex, TN31 7WE.
2. Single and half TABLES will be allocated on a "first come, first served" basis, although priority will be given to those dealers who attended Coinex 2010. Those dealers requiring multiple or corner tables should apply as normal, but these will be allocated as available on a similar basis.
3. OPENING TIMES of Coinex London will be as follows:

Friday 30 September	1100 . 1430	Early Bird+admission £50
	1430 . 1800	£25.00 (last entry 5.30pm)
Saturday 02 October	1000 . 1600	FREE (last entry 3.30pm)
4. SET UP by Exhibitors will be allowed during the following times:

Friday 30 September	0730. 1100
Saturday 01 October	0830. 1000
5. The BNTA reserves the right to refuse applications for tables and to allocate space as they choose.
6. Individually named Dealer Badges, normally not exceeding four, must be requested at the time of booking. All names must be submitted in writing at the latest by 1st September 2011. Those qualified to receive dealer badges are as follows:
 - a) Proprietors, partners and directors of the table holding organisation.
 - b) Employees of the organisation.
 - c) Family members.

No Dealer Badges will be issued during Coinex 2011.
7. ANY dealer who gives or lends his badge to any other person who is not a table holder may be barred from any further coin fairs organised by the BNTA.
8. Tables must be occupied at all reasonable times on both days when the room is open to the public. All dealers must have a display of numismatic material for sale. Dealers may not leave earlier than 15 minutes before the end of either day without approval from the Head of Security.
9. Under no circumstances may the table be shared with any other dealer, whether or not a member of the BNTA. With the availability of half tables this year any dealer must apply in his or her own right for table space.
10. The fee per 5ft table (1.50m) includes a 5ft back-up table with covers and seating for two people.
11. A charge of 50% will be made for any cancellation after 31st July 2011, providing the table can be re-let, otherwise the whole fee will be forfeited.

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12. SHOWCASES: UK dealers should, where possible, arrange to bring their own showcases but we will be able to hire out a limited number of show cases at £35 each plus VAT. Please order your showcase when booking your table. Dealers using BNTA show cases will be responsible for any damage and loss of keys.
13. LIGHTING: No equipment may be brought into The Millennium Hotel either free standing or anything which requires to be fixed to the tables or walls, with the exception of dealers' own supplementary lighting. Any dealer who usually brings lighting is asked to advise the General Secretary of the BNTA when booking.
14. All items displayed for sale must be numismatic merchandise and must be genuine as described. No counterfeits shall be displayed or exhibited unless **properly** presented as such. For the purposes of Coinex, numismatic is considered to include coins, tokens, commemorative medals, war medals and decorations, banknotes, bonds and shares, associated books and accessories. Antiquities may also be displayed at Coinex.
15. Neither the organisers, nor The Millennium Hotel, nor their employees will be under any liability for any loss or damage to the goods or property of any dealer and while all reasonable security arrangements will be made, dealers' own property remains their sole liability. The Organisers have engaged a security firm to provide security guards for patrol and reception duties in the Bourse room from 7am on Friday 30 September until 6.00pm on Saturday 01 October. In addition, overnight security for those exhibitors arriving on Thursday 29 September will be provided from 1600. 2000. Exhibitors are strongly urged to keep all valuables in display cases and not to leave their stands unattended.
16. SMOKING will not be permitted in the entire Bourse Room. This applies to both exhibitors and visitors.
17. If the Organisers cancel the bourse without providing an alternative venue, booking fees will be returned. The Organisers will not be liable for any other losses suffered by Exhibitors or others.
18. The Organisers are not responsible for Fire Precautions at the bourse. These remain the responsibility of The Millennium Hotel whose Fire Regulations must be observed.
19. The Organisers are not responsible for any aspect of any commercial transaction between the Exhibitor and any third party.
20. The Organisers are not responsible for any aspect of compliance with UK Customs and Excise or The Department of Culture, Media & Sport Regulations by exhibitors or others attending the bourse.

Organising Committee - COINEX 2011

P. Dawson, S C Fenton, C J Martin
Secretary - Rosemary Cooke